**Gamma Phi Delta Sorority, Inc.**

**Background Checks**

**PROCESS for Members and**

**PUBLIC LINK PROCESS - for Non-Members and Volunteers**

**To conduct background checks through Cornerstone Information Assurance, LTD.**

**Instructions for Members: SIGN IN**

**GO TO** **https://www.gpd1943.org**

• **Member Access: To access the database, you will need a username and password.**

If you have forgotten your password, click on “forgot your password?” you will be prompted for your email address. The username **and** password will be sent to your email address. If you receive the message "**No username and password were found for the email address you entered.**" *you must contact the Supreme Financial Grammateus or Supreme Anti-Grammateus to update your email address*.

# Click on Login

* **On your right are Quick Links Click on “Background Checks” and follow the prompts and instructions provided by Cornerstone Information Assurance, LTD.**
* **DOWNLOAD AND PRINT OUT CONSENT FORM BEFORE EXITING THE SITE.**
* **FILL OUT BOTH SIDES OF THE CONSENT FORM AND SIGN**
* **Fax or email the completed form to Cornerstone Information Assurance, LTD.**

Due to Covid-19, 2 (TWO) - email addresses:

**Email:** rello@cornerstoneesg.com

Cc: Email: amy@cornerstoneesg.com

or

FAX: 330-834-0601

* **Notification letter will be provided once clearance report is received from CornerstoneCIA.**
* **If you have questions, please email the National Secretary.**
**Email:** natlsec@gpd1943.org.
* **TN: 323-733-9331**
**NOTE: DO NOT EMAIL YOUR FORM TO THE NATIONAL SECRETARY**

**Instructions for Non-Members and Volunteers:**

**GO TO** **https://www.gpd1943.org**

**Volunteers are not required to sign in**.

* **On your right is a Quick Link for the Background Check for the public. Click on “Background Checks” and follow the prompts and instructions provided by Cornerstone Information Assurance, LTD.**
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